



SF SINGLE FAMILY LISTING INPUT FORM

\* Denotes Required Fields

Listing Number \_\_\_\_\_

Revised 08/31/2005

List Office Name \_\_\_\_\_ List Agent Name \_\_\_\_\_

\*List Office ID [ ]

\*List Agent ID [ ]

\*List Price [ ]

\*List Date [ ] / [ ] / [ ]

\*Expiration Date [ ] / [ ] / [ ]

\*Type of Listing Agreement (Max. of 1)

- A-Exclusive Right To Sell, B-Exclusive Right To Sell With Named Exclusion, D-Exclusive Agency, E-Exclusive Right To Sell With Variable Rate of Commission, F-Exclusive Right To Sell With Dual Rate of Commission, G-Facilitation/Exclusive Right To Sell, H-Facilitation/Exclusive Right To Sell With Named Exclusion, I-Facilitation/Exclusive, J-Facilitation/Exclusive Right To Sell With Variable Rate of Commission, K-Facilitation/Exclusive Right To Sell With Dual Rate of Commission

\*Entry Only

[ ] Yes [ ] No

If entering YES in the Entry Only field you are hereby indicating that this listing is an Entry Only Listing and as such you will be providing no other services to the seller other than the entering of this listing into the MLS system. Please refer to Sec. 1.0 (b) Note 2 and the Definitions section of the Rules & Regulations for more information.

\*House # [ ]

\*Street Name [ ]

Parcel ID Number / PIN (Max. 36 characters) [ ]

\*Town [ ]

\*State [ ]

\*Zip Code [ ]

Zip 4 [ ]

Area [ ]

Neighborhood/Sub-Division (Max. 100 characters) [ ]

\*Type of SF (choose only one)

- A-Detached, B-Attached, C-Mobile Home, D-Farm

Grade School (Max. 15 characters) [ ]

Middle School (Max. 15 characters) [ ]

High School (Max. 15 characters) [ ]

Directions (Max. 100 characters)

[ ]

\*Sub-Agency Relationship Offered [ ] Yes [ ] No

Sub-Agent Showing

- A-Call List Office, B-Owner, C-Call List Agent, D-Call Tenant, E-Lock Box, F-Key in Office, G-Go Direct, H-Accompanied Showings, I-Appointment Required, J-Sign, K-Call MA-Pass at 508-389-1780, L-Other (See Rmk)

Buyer's Agent Showing

- A-Call List Office, B-Owner, C-Call List Agent, D-Call Tenant, E-Lock Box, F-Key in Office, G-Go Direct, H-Accompanied Showings, I-Appointment Required, J-Sign, K-Call MA-Pass at 508-389-1780, L-Other (See Rmk)

Facilitator Showing

- A-Call List Office, B-Owner, C-Call List Agent, D-Call Tenant, E-Lock Box, F-Key in Office, G-Go Direct, H-Accompanied Showings, I-Appointment Required, J-Sign, K-Call MA-Pass at 508-389-1780, L-Other (See Rmk)

Special Showing Instructions (Max. 100 characters)

[ ]

- \*Style**
- A-Colonial
  - B-Garrison
  - C-Cape
  - D-Contemporary
  - E-Ranch
  - F-Raised/Emb. Ranch
  - G-Split Entry
  - H-Victorian
  - I-Tudor
  - J-Gambrel/Dutch
  - K-Antique
  - L-Farmhouse
  - M-Saltbox
  - N-Cottage
  - O-Bungalow
  - P-Other (See Rmk)
  - Q-Multi-Level
  - S-Log

**\*Approx. Lot Size (Sq. Ft.)**

**\*Year Built**

**Home Owner's Assoc.**  
 Yes  No

**HOA Fee**

**Approx. Acres**

- \*Year Built Source**  
 (choose only one)
- AP-Appraiser
  - BU-Builder
  - OW-Owner
  - PR-Public Record

**Mandatory HOA**  
 Yes  No

- \*Lot Description**
- A-Corner
  - B-Wooded
  - C-Paved Drive
  - D-Easements
  - E-Underground Storage Tank
  - F-Stream
  - G-Golf Course Frontage
  - H-Additional Land Available
  - I-Zero Lot Line
  - J-Flood Plain
  - K-Other (See Rmk)
  - L-Shared Drive

- \*Year Built Description**
- A-Actual
  - B-Approximate
  - C-Certified Historic
  - D-Renovated Since
  - E-To Be Built
  - F-Under Construction
  - G-Unknown/Mixed
  - H-Finished, Never Occupied

**\*Assessed Value**

**\*Taxes**

**Map**

**\*Fiscal Year**

**Block**

**\*Book**

**\*Page**

**Lot**

**Cert. # or Deed Date**

**\*Specific Zoning Code**

**Year Round**  
 Yes  No

**Approximate Street Frontage**

**\*Approximate Gross Living Area**  
 (Sq. Ft.)

- \*Gross Living Area Source** (choose only one)
- AP-Appraiser
  - MS-Measured
  - OT-Other
  - OW-Owner
  - PR-Public Record

- Area Amenities**
- A-Public Transportation
  - B-Shopping
  - C-Swimming Pool
  - D-Tennis Court
  - E-Park
  - F-Walk/Jog Trails

- G-Stables
- H-Golf Course
- I-Medical Facility
- J-Laundromat
- K-Other (See Rmk)

**\*Waterfront**  
 Yes  No

**Waterfront Description**

- A-Ocean
- B-Sound
- C-Lake
- D-River
- E-Pond

- F-Bay
- G-Harbor
- H-Dock/Mooring
- I-Frontage
- J-Walk to

- K-Waterview Only
- L-Access
- M-Other (See Rmk)

**\*Beach**  
 Yes  No

- Beach Approx. Miles to**  
 (choose only one)
- A-0 to 1/10 Mile
  - B-1/10 to 3/10 Mile
  - C-3/10 to 1/2 Mile
  - D-1/2 to 1 Mile
  - E-1 to 2 Miles

**Beach Description**

- A-Bay
- B-Creek
- C-Harbor
- D-Lake/Pond
- E-Ocean
- F-River
- G-Other (See Rmk)

**Beach Ownership**

- A-Private
- B-Public
- C-Association
- D-Deeded Rights
- E-Other (See Rmk)

- Construction**
- A-Frame
  - B-Brick
  - C-Stone/Concrete
  - D-Block
  - E-Log
  - F-Modular
  - G-Post & Beam
  - H-Other (See Rmk)

- Roof Material**
- A-Asphalt/Fiberglass Shingles
  - B-Wood Shingles
  - C-Tile
  - D-Slate
  - E-Tar & Gravel
  - F-Shake
  - G-Other (See Rmk)

- Exterior**
- A-Clapboard
  - B-Shingles
  - C-Wood
  - D-Aluminum
  - E-Vinyl
  - F-Asbestos
  - G-Masonite
  - H-Log
  - I-Brick
  - J-Stone
  - K-Shake
  - L-Stucco
  - M-Other (See Rmk)

**Exterior Features**

- A-Porch
- B-Enclosed Porch
- C-Deck
- D-Patio
- E-Enclosed Patio
- F-Covered Patio/Deck
- G-Balcony
- H-Inground Pool
- I-Above Ground Pool
- J-Cabana
- K-Tennis Court
- L-Handicap Access
- M-Gutters

- N-Hot Tub/Spa
- O-Storage Shed
- P-Barn/Stable
- Q-Paddock
- R-Greenhouse
- S-Prof. Landscape
- T-Sprinkler System
- U-Decor. Lighting
- V-Screens
- W-Fenced Yard
- X-Satellite Dish
- Y-Other (See Rmk)
- 1-Gazebo

**Exterior Color**

**\*Foundation Size**

**\*Garage Capacity**

**\*Parking Capacity**

- Road Type**
- A-Public
  - B-Private
  - C-Paved
  - D-Unpaved
  - E-Publicly Maint.
  - F-Privately Maint.
  - G-Cul-De-Sac
  - H-Dead End
  - I-Sidewalk
  - J-Paper Road

- \*Foundation Description**
- A-Poured Concrete
  - B-Concrete Block
  - C-Fieldstone
  - D-Brick
  - E-Granite
  - F-Slab
  - G-Other (See Rmk)

- Garage Description**
- A-Attached
  - B-Detached
  - C-Under
  - D-Carport
  - E-Garage Door Opener
  - F-Heated
  - G-Storage
  - H-Work Area
  - L-Side Entry
  - M-Insulated

- Parking Description**
- A-Off-Street
  - B-Rented
  - C-Tandem
  - D-On-Street Permit
  - E-Assigned

**\*# Fireplaces**

**# Heat Zones**

**# Cooling Zones**

- Insulation**
- A-Full
  - B-Partial
  - C-Fiberglass
  - D-Loose
  - E-Blown In
  - F-Styrofoam
  - G-Mixed
  - H-Other (See Rmk)
  - I-Unknown
  - J-None

- Flooring**
- A-Wood
  - B-Plywood
  - C-Tile
  - D-Vinyl
  - E-Wall to Wall Carpet
  - F-Concrete
  - G-Other (See Rmk)
  - I-Laminate
  - J-Marble

**\*Basement**  
 Yes  No

- \*Heating**
- A-Central Heat
  - B-Forced Air
  - C-Hot Air Gravity
  - D-Hot Water Baseboard
  - E-Electric Baseboard
  - F-Hot Water Radiators
  - G-Steam
  - H-Radiant
  - I-Heat Pump
  - J-Space Heater
  - K-Floor Furnace
  - L-Humidifier
  - M-Oil
  - N-Gas
  - O-Electric
  - P-Propane
  - Q-Wood
  - R-Extra Flue
  - S-Other (See Rmk)
  - T-None
  - U-Hydro Air

- \*Cooling**
- A-Central Air
  - B-Window AC
  - C-Wall AC
  - D-Heat Pump
  - E-2 Units
  - F-3 or More
  - G-Other (See Rmk)
  - H-None

- Basement Description**
- A-Full
  - B-Partial
  - C-Crawl
  - D-Finished
  - E-Partially Finished
  - F-Walk Out
  - G-Interior Access
  - H-Garage Access
  - I-Bulkhead
  - J-Sump Pump
  - K-Radon Remediation System
  - L-Dirt Floor
  - M-Concrete Floor
  - N-Slab

- Interior Features**
- A-Central Vacuum
  - B-Handicap Equipped
  - C-Security System
  - D-Cable Available
  - E-Sauna/Steam/Hot Tub
  - F-Wetbar
  - G-Intercom
  - H-Walk-Up Attic
  - I-Other (See Rmk)
  - J-Whole House Fan

- Energy Features**
- A-Insulated Windows
  - B-Storm Windows
  - C-Insulated Doors
  - D-Storm Doors
  - E-Attic Vent Elec.
  - F-Solar Features
  - G-Partial
  - H-Prog. Thermostat
  - I-Other (See Rmk)

- Hot Water**
- A-Oil
  - B-Natural Gas
  - C-Electric
  - D-Propane Gas
  - E-Solar
  - F-Tank
  - G-Tankless
  - H-Separate Booster
  - I-Leased Heater
  - J-Other (See Rmk)

- Electric**
- A-110 Volts
  - B-220 Volts
  - C-Fuses
  - D-Circuit Breakers
  - E-60 Amps/Less
  - F-100 Amps
  - G-150 Amps
  - H-200 Amps
  - I-Other (See Rmk)

- \*Sewer & Water**
- A-City/Town Water
  - B-Private Water
  - C-Shared Well
  - D-Community Well
  - E-City/Town Sewer
  - F-Private Sewerage
  - G-Inspection Req'd for Sale
  - H-Other (See Rmk)

**Sewage District**

- Appliances**
- A-Range
  - B-Wall Oven
  - C-Dishwasher
  - D-Disposal
  - E-Compactor
  - F-Microwave
  - G-Indoor Grill
  - H-Countertop Range
  - I-Refrigerator
  - J-Freezer
  - K-Washer
  - L-Dryer
  - M-Water Treatment
  - N-Other (See Rmk)
  - O-None

- Utility Connections**
- A-for Gas Range
  - B-for Electric Range
  - C-for Gas Oven
  - D-for Electric Oven
  - E-for Gas Dryer
  - F-for Electric Dryer
  - G-Washer Hookup
  - H-Icemaker Connection

- Terms**
- A-Seller W/Participate
  - B-Assumable
  - C-Lease Option
  - D-Lease Back
  - E-Contract for Deed
  - F-Delayed Occupancy
  - G-Other (See Rmk)

\*# Rooms 
 \*# Bedrooms 
 \*# Full Baths 
 \*# Half Baths 
 Master Bath  Yes  No

Room Name	Level	Size	X	Room Features (Use codes at right)
Living Room	_____	_____	X	_____
Dining Room	_____	_____	X	_____
Family Room	_____	_____	X	_____
Kitchen	_____	_____	X	_____
Master Bedroom	_____	_____	X	_____
Bedroom #2	_____	_____	X	_____
Bedroom #3	_____	_____	X	_____
Bedroom #4	_____	_____	X	_____
Bedroom #5	_____	_____	X	_____
Bathroom #1	_____	_____	X	_____
Bathroom #2	_____	_____	X	_____
Bathroom #3	_____	_____	X	_____
Laundry	_____	_____	X	_____
<b>Other Rooms (Use codes at right for Other Room Names)</b>				
Other Rm #1	_____	_____	X	_____
Other Rm #2	_____	_____	X	_____
Other Rm #3	_____	_____	X	_____
Other Rm #4	_____	_____	X	_____
Other Rm #5	_____	_____	X	_____
Other Rm #6	_____	_____	X	_____

- 1-Letter Codes for Room Features**  
(Maximum 6 per room)
- |                              |                                  |
|------------------------------|----------------------------------|
| <b>A</b> -Full Bath          | <b>L</b> -Ceramic Tile Floor     |
| <b>B</b> -Half Bath          | <b>M</b> -Wall to Wall Carpet    |
| <b>C</b> -Fireplace          | <b>N</b> -Bay/Bow Windows        |
| <b>D</b> -Wood/Coal Stove    | <b>O</b> -Dining Area            |
| <b>E</b> -Skylight           | <b>P</b> -Balcony/Deck           |
| <b>F</b> -Cathedral Ceilings | <b>Q</b> -Interior Balcony       |
| <b>G</b> -Ceiling Fans       | <b>R</b> -Hot Tub/Spa            |
| <b>H</b> -Linen Closet       | <b>S</b> -Steam/Sauna            |
| <b>I</b> -Walk-In Closet     | <b>T</b> -Pantry                 |
| <b>J</b> -Cedar Closet       | <b>U</b> -Granite/Solid Counters |
| <b>K</b> -Hard Wood Floor    |                                  |

- Other Room Name 3-Letter Codes**
- |                            |                        |                       |
|----------------------------|------------------------|-----------------------|
| <b>APT</b> -Accessory Apt. | <b>GRT</b> -Great Room | <b>OFC</b> -Office    |
| <b>BTH</b> -Bathroom       | <b>LAW</b> -Inlaw Apt. | <b>PLY</b> -Play Room |
| <b>BED</b> -Bedroom        | <b>KIT</b> -Kitchen    | <b>SUN</b> -Sunroom   |
| <b>DEN</b> -Den            | <b>LIB</b> -Library    | <b>WRK</b> -Workshop  |
| <b>EXC</b> -Exercise Room  | <b>LOF</b> -Loft       | <b>OTH</b> -Other     |
| <b>FOY</b> -Foyer          | <b>MED</b> -Media Room |                       |
| <b>GRM</b> -Game Room      | <b>MUD</b> -Mud Room   |                       |

\*Sub-Agent Compensation 
 \*Buyer's Agent Compensation 
 \*Facilitator Compensation

\*Lead Paint (Max. of 2)  A-Yes  B-No  C-Certified Treated  D-Unknown

Adult Community  Yes  No
 UFFI  Yes  No  Unknown
 Warranty Available  Yes  No
 \*Seller Disclosure Declaration  Yes  No

**\*\*REMINDER\*\***

As stated in the Rules & Regulations Sec 1.0 (e), **no broker, agent or agency may be named, identified, nor may any web, e-mail or voicemail address or other personal form of identification be included**, in any section or field of any Property Data Form, except only in "Firm Remarks", "Team Member" & "Special Showing Instructions". Also, no Seller may be identified in **any** section or field of any Property Data Form.

**Disclosures**  
(Max. 100 characters)

**Exclusions**  
(Max. 100 characters)

**Remarks**  
(Max. 500 characters)

.....

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.....

.....

**Firm Remarks**  
(Max. 100 characters)

Team Member ID 
\*Tip\* - Enter your team member's AGENT ID in the TEAM MEMBER ID field and H3MLS will show their full contact information in any reports.